

Return to DAVIS Staffing by 5:00 p.m. Monday



Questions:

(708) 283-6180 - Accounting/Payroll
 (708) 747-6100 - Staffing

21031 Governors Highway
 Olympia Fields, IL 60461

FAX: (708) 283-6189
 EMAIL: timesheets@davis-staffing.com

PLEASE PRINT - COMPLETE ALL REQUESTED INFORMATION

EMPLOYEE LAST NAME	FIRST NAME
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SOCIAL SECURITY NO. X X X - X X -	TIME CARD NOT VALID AFTER 30 DAYS
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DATE	MON.	TUES.	WED.	THU.	FRI.	SAT.	SUN.	START TIME		LESS LUNCH TIME		FINISH TIME		TOTAL HOURS FOR DAY	
								HRS.	MIN.	HRS.	MIN.	HRS.	MIN.	HRS.	MIN.

TOTAL HOURS WORKED ON THIS ASSIGNMENT THIS WEEK
 PLEASE ROUND TO THE NEAREST 1/4 HOUR PER DAY ➔

WEEK ENDING DATE (Sun.)

	—		—	
MONTH		DAY		YEAR

CLIENT COMPANY

STREET

CITY

TO OUR CUSTOMERS

We understand that the temporary employee named above is a direct employee of DAVIS Staffing, Inc. and **is to be scheduled only through DAVIS' office.** We further understand that the services provided by DAVIS Staffing, Inc. represent a substantial investment, and if we hire an employee of DAVIS Staffing, Inc., **a settlement is in order.** Please call your DAVIS Representative for details.

My signature certifies that the hours on this time report are correct and the work was performed satisfactorily.

CUSTOMER SIGNATURE

I certify that I did not sustain an accident or injury while working on this assignment. I understand that I am to contact DAVIS Staffing at the end of this assignment and at least once weekly thereafter for future work. If I do not do so, DAVIS Staffing may assume I am no longer available for work.

EMPLOYEE SIGNATURE

**Falsification of hours is grounds for termination.
 Pay day is Friday each week.
 Return to DAVIS Staffing by 5:00 p.m. Monday.**

INDEMNITY AGREEMENT

DAVIS Staffing, Inc., (hereinafter DAVIS Staffing) in consideration of the use and payment of its services, agrees to indemnify the customer whose name and authorized representative's signature appear on the face of this agreement (hereinafter referred to as "Customer") and its employees from any liability and expense, including reasonable attorney's fees with respect to claims for bodily injury or damage to property, which are based upon the negligence of DAVIS Staffing, its agents, or employees, that arise during, and as a direct consequence of, the performance of their specified duties, for or on behalf of, the Customer.

The Customer's signature on this form and/or acceptance of DAVIS Staffing hereunder shall constitute acceptance of the following terms and conditions:

Pursuant to this agreement, DAVIS Staffing maintains all the necessary insurance. A Certificate of Insurance is available upon request.

Indemnification under the foregoing agreement is expressly subject to the following terms, conditions, and limitations:

1. DAVIS Staffing shall incur no liability including attorney's fees claimed as the result of the negligent act of omissions of the Customer, its agents or employees.
2. DAVIS Staffing shall not be responsible for damage to vehicles, machinery, equipment of material owned, leased or rented by the customer and in the custody or control of DAVIS Staffing, its agents or employees, nor shall DAVIS Staffing incur any liability in the event of accident involving such vehicles, machinery, equipment or material.
3. DAVIS Staffing shall incur no liability as a consequence of Customer having entrusted cash, negotiable securities or other items of value to an employee of DAVIS Staffing except where Customer has acted with the prior written approval of DAVIS Staffing.
4. Customer shall provide a safe and healthful place for employees of DAVIS Staffing to perform their duties as assigned by Customer. DAVIS Staffing shall incur no liability whatsoever for claims and demands arising out of applicable statutes and ordinance relating to safety and health, including the applicable standards of the Occupational Safety and Health Act of 1970, as these relate to Customer's place of employment.
5. Customer agrees to comply with all applicable laws, including, but not limited to, employment, safety and health as these pertain to the place of employment which may affect DAVIS Staffing employees. DAVIS Staffing shall incur no liability with regards to any alleged violation of such laws. In addition, Customer further agrees, with respect to all temporaries, that they will not be assigned or relocated without prior notice and approval by DAVIS Staffing. The Customer agrees to assume any on-the-job injury, following any reassignment/relocation without such prior notice and approval.
6. Customer shall provide written notification to DAVIS Staffing, which is furnishing the temporary help, in the event of injury to any employee of DAVIS Staffing or any bodily injury or damage to property, alleged to have been caused by the negligent acts or omissions of DAVIS Staffing, its agents or employees within 15 days following the occurrence of that injury or damage.
7. No modification of, or amendment to, the terms of this indemnity agreement shall be valid except when signed by an officer of DAVIS Staffing.

In witness whereof, DAVIS Staffing has caused this indemnity agreement to be executed by its President.



President

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